Negaunee Public Schools

101 S. Pioneer Avenue
Negaunee, MI. 49866

NOTICE OF VACANCY
OCCUPATIONAL THERAPIST - FULL TIME

Date: October 19, 2018

RATIONALE: To assist the student's development and maintenance of skills necessary to function effectively in his/her environment. Activities will be selected for their potential of facilitating improvement of the child's physical, emotional, sensory and/or perceptual skills,

QUALIFICATIONS:

1. Full approval as per Michigan Special Education Rule (R340.1792) and registered Occupational Therapist with the State of Michigan.
2. Demonstrated knowledge of assessment tools and procedures.
3. Demonstrated ability to write prescriptive programs based on assessment results.
4. Demonstrated ability to work effectively on a multidisciplinary team for instruction, assessment/diagnostic and consultation services.
5. Demonstrated ability to design and construct adaptive equipment for students and/or classrooms,
6. Prior experience working within the school setting desired.

PERFORMANCE RESPONSIBILITIES:

1. Evaluate referred students through the use of standardized tests, customized measured and/or observation in the areas of cognitive--perceptual--motor skills, motor coordination, psychosocial development, self-care, muscle strength, range of motion, postural reflexes, and needs for adaptive devices and prosthesis.
2. Evaluate treatment effectiveness by observation, testing and communication with family and other sources.
3. To provide direct therapy utilizing treatment procedures involving sensory, motor and functional activities which are designed to: maintain or improve motor function; improve levels of functioning in areas of visual, auditory, tactile, kinesthetic and perceptual-motor; help to achieve a maximum level of independence in self-care and other related home/school activities.
4. To provide indirect services through participation in IEPC meetings, reevaluations of treatment programs and goals, monitor the follow-through of occupational therapy treatment goals, maintain records in accordance with administrative policy, design and equipment for the student or classroom; assist in resolving architectural and transportation problems of students.
5. Conduct coordinating functions such as assisting in the formulation of occupational therapy policies, procedures and priorities; schedule students for evaluation and treatments; maintain current inventory of supplies and equipment and other as needed; complete evaluations/reports in a timely manner.

6. Participate in other professional duties or goals as assigned.

This description is intended to indicate the kinds of tasks and levels of work difficulty that will be required of positions that will be given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Valid Michigan Occupational Therapist License - Required
Approximate Starting Date: October 2018
Location: District-Wide
Salary: According to Negaunee Education Association Agreement
Reports to: District Special Education Coordinator

Application deadline – Until vacancy is filled.
Make Application to:

Dan Skewis, Superintendent
Negaunee Public Schools
101 South Pioneer Avenue
Negaunee, MI. 49866

Negaunee Public Schools is an equal opportunity employer