

# NEGAUNEE PUBLIC SCHOOLS

101 S. Pioneer Avenue  
Negaunee, MI 49866  
(906) 475-4157

## VACANCIES

Date: August 9, 2023  
Classification: Instructional Aide  
Rate of Pay: According to MESPA Agreement, Article 19  
Location: Negaunee High School  
Lakeview Elementary School  
Positions: Negaunee High School Instructional Aide, LRE – 1 full-time position  
Lakeview Elementary School Instructional Aide, LRE – 1 full-time position

### Minimum Qualifications:

1. High school graduate or equivalent, with a minimum of two years of successful experience as an aide in a classroom, or equivalent experience\* in a human resource field and be recommended by an administrator who has supervised the work of the aide for at least one year. **OR** High school graduate or equivalent, with advanced training in a community college or a degree granting institution whose special education instruction aide-training program has been approved by the Michigan Department of Education.
2. Ability and willingness to be on the floor, lift and position students, carry out feeding, health, hygiene, toileting and other required routines.
3. Ability and willingness to assist in instructional, physical and behavioral management support as directed by teachers and/or therapists.
4. Knowledge and ability to use the latest in assistive technology.
5. Energetic, warm personality, ability to relate to children and parents, good communication skills, sincere interest in children, polite, courteous and tactful.
6. Prior experience with young children is desired.

\* Equivalent experience: A minimum of 18 months of experience in a human service field, e.g., education, mental health, social services, rehabilitation, health care, etc. which includes experience with handicapped persons. Applicant must submit written documentation regarding the job responsibilities and period of employment from the respective employer(s). The Superintendent will determine all decisions regarding equivalent experience.

Individuals interested in applying for one of the above positions must submit a letter of interest no later than 4:00 p.m. on August 14, 2023, to:

Dan Skewis, Superintendent  
101 S. Pioneer Ave  
Negaunee, MI 49866

### NOTICE

It is the policy of the Negaunee Pubic School District not to discriminate on the basis of race, religion, color, national origin, sex, disability, height, weight, or marital status in its programs, services, or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Superintendent of Schools  
101 S Pioneer Ave  
Negaunee MI 49866  
(906) 475-4156