

# NEGAUNEE PUBLIC SCHOOLS

101 S. Pioneer Ave  
Negaunee, MI 49866  
(906)475-4157 Fax (906)475-5107

June 12, 2024

## TEACHER VACANCY

Negaunee Public Schools is currently accepting applications for the following teaching position:

### **GSRP Lead Teacher**

Location: Mini Miners Learning Center

Salary: Per Negaunee Education Association Salary Schedule

Terms of Employment: Full-time assignment for the 2024-2025 school year

#### Required Qualifications:

- Bachelor's degree in Early Childhood Education or Child Development with a specialization in preschool
- Strong written and verbal communication skills
- Strong organizational, time management, and planning skills
- Strong interpersonal skills with the ability to work independently and collaboratively with staff

#### Job Description and Responsibilities:

- The Great Start Readiness Program (GSRP) Teacher is responsible for all aspects of planning, assessing and instructing 4-year olds, based on needs of each child, and the requirements of the GSRP grant.
- The teacher is also responsible for maintaining program quality and documentation as outlined in the GSRP Implementation Manual.
- Document and track child meal attendance daily.
- Create and implement a daily routine that encompasses all requirements of the daily routine per the GSRP implementation manual.
- Build relationships with children and their families within the program.
- Actively engage with children by being present physically, emotionally, and socially
- Ensure the health and safety guidelines set forth by the office Licensing and Regulatory Affairs.
- Respond to parent, staff and community phone calls and emails.
- Developing and fostering relationships with families.
- Providing support to GSRP staff and ensuring GSRP implementation with fidelity.
- Enrollment meetings with families during summer months.
- Interview, hire and provide orientation for employees alongside Licensing Designee.
- Collaborate with Licensing Designee regarding procedures, policies, and programming.
- Perform other duties as determined by the Superintendent.

Interested candidates should send a letter of interest, resume, and college transcripts to Superintendent Dan Skewis no later than 8:00 a.m. on June 21, 2024.

#### NOTICE

It is the policy of the Negaunee Public School District not to discriminate on the basis of race, religion, color, national origin, sex, disability, height, weight, or marital status in its programs, services, or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Superintendent of Schools  
101 S Pioneer Ave  
Negaunee MI 49866  
(906) 475-4156