

NEGAUNEE PUBLIC SCHOOLS

101 S. Pioneer Ave
Negaunee, MI 49866
(906)475-4157 Fax (906)475-5107

June 12, 2024

TEACHER VACANCY

Negaunee Public Schools is currently accepting applications for the following teaching position:

Preschool Teacher

Location: Mini Miners Learning Center

Salary: Per Negaunee Education Association Salary Schedule

Terms of Employment: Full-time assignment for the 2024-2025 school year

Required Qualifications:

- Bachelor's degree in Early Childhood Education or Child Development with a specialization in preschool
- Strong written and verbal communication skills
- Strong organizational, time management, and planning skills
- Strong interpersonal skills with the ability to work independently and collaboratively with staff

Job Description and Responsibilities:

- Teacher is responsible for all aspects of planning, assessing and instructing 3- and 4-year olds, based on needs of each child.
- Document and track child meal attendance daily.
- Work with site director to implement a daily routine that encompasses all requirements of the daily routine.
- Build relationships with children and their families within the program.
- Actively engage with children by being present physically, emotionally, and socially
- Respond to parent, staff and community phone calls and emails.
- Develop and foster relationships with families.
- Enrollment meetings with families during summer months.
- Perform other duties as determined by the Superintendent and/or Licensing Designee.

Interested candidates should send a letter of interest, resume, and college transcripts to Superintendent Dan Skewis no later than 8:00 a.m. on June 21, 2024.

NOTICE

It is the policy of the Negaunee Public School District not to discriminate on the basis of race, religion, color, national origin, sex, disability, height, weight, or marital status in its programs, services, or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies:

Superintendent of Schools
101 S Pioneer Ave
Negaunee MI 49866
(906) 475-4156